

SOP Number:	300.12		
Title:	System Start-Up, Restart, and Shutdown Procedure		
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1. SCOPE

This SOP describes the steps to safely start-up, restart, and shutdown the 3T GE MR750 system.

2. PROCEDURES

a. System Start-Up Procedure

- Cabinet/Equipment Start-Up (Figure 1):
 - 1. On the panel at the back of the equipment room, ensure the PDU switch is in the "**ON**" position. If the PDU has been tripped please follow the procedure in section B below: "System Restart After Power Failure."
 - 2. In the equipment room, locate the PGR cabinet $(1^{st} \text{ cabinet on the left beyond the door})$.
 - 3. Turn on the PDU (very bottom of PGR cabinet) by turning the lever to the horizontal position and then back to the vertical position.
 - 4. Press the green "EMO RESET" button.



Figure 1.

- Software Start-Up:
 - 5. Press the black start button located on the main MRI system computer on the left-hand side of the console.

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- 6. Wait for the system to load up to the login screen.
 - Enter login information.
 - ➢ Username: sdc
 - ➢ Password: adw2.0

b. System Restart After Power Failure

- 1. On the panel at the back of the equipment room, check the PDU switch to ensure it has not tripped. If it has tripped, pull the switch down to the "**OFF**" position and then up fully to the "**ON**" position to reset the breaker. Then press the green "**POWER ON**" button (far left side of panel shown in Figure 2).
 - In an event that the HEC switch has been tripped, or is in the "OFF" position, please notify the MRI facility manager immediately.



- 2. Press the "EMO RESET" button located at the bottom of the PGR cabinet.
 - The PDU may have to be restarted first to regain power to the PGR cabinet by turning the lever horizontally and then back down to the vertical position.
- 3. Press the black start button located on the main MRI system computer on the left-hand side of the console.
- 4. Wait for the system to load up to the login screen.
 - Enter login information.
 - ➢ Username: sdc
 - Password: adw2.0

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c. System Shutdown Procedure

- When troubleshooting the system please ensure a TPS reset and/or system restart has been attempted prior to a full system shutdown.
- Software Shutdown:
 - 1. Click the "Toolbox" icon at the top of the console.
 - 2. From the dropdown menu, select "system shutdown."
 - 3. When performing a shutdown, it may take up to 30 seconds for the system to respond.
- Cabinet/Equipment Shutdown (Figure 3):
 - 4. In the equipment room, locate the PGR cabinet $(1^{st} \text{ cabinet on the left beyond the door})$.
 - 5. Shutdown the PDU (very bottom of PGR cabinet) by pressing the red "**POWER OFF**" button. Please ensure that the system software is shutdown prior to this step.
 - 6. On the panel at the back of the equipment room, pull the PDU switch down to the "**OFF**" position.
 - To start the system back up please follow the procedure in section A above: "System Start-Up Procedure."



Figure 3.