

SAFETY TRAINING CHECKLIST FOR NEW ROBARTS LABORATORY WORKERS

Name: _____

Health and Safety Training: To be completed before you work in the laboratory.

Mandatory Courses: List Date Completed

- a. Employee Health and Safety Orientation _____ b. WHIMIS 2015 _____
c. Accessibility in Service _____ d. Safe Campus Community _____
e. Lab and Environmental/Waste Management _____ f. Biosafety _____
g. Robarts Safety Orientation _____

Additional Courses: (If Required. Discuss with Supervisor)

- g. Radiation Safety _____ h. X-Ray Safety _____
i. Laser Safety _____

2. Basic Safety:

You have been shown the location of:

- a. The Lab Health and Safety Manual
b. Safety Data Sheets
c. Standard Operating Procedures

You understand:

- a. All injuries or incidents must be reported to supervisor
b. There is no food consumption in Laboratories
c. Doors must be locked when lab is unoccupied
d. Procedure/pickup times for Chemical waste disposal
e. Procedure for needle sticks and/or Biological/Chemical spills

3. Emergency Equipment and Procedures:

You know the location and use of:

- a. Emergency phone numbers
b. Safety deluge shower
c. Eyewash station
d. Chemical spill kit
e. Fire alarm pull and extinguisher
f. Evacuation route and alternate routes
g. First aid kit

Yes

4. Personal Protective Equipment

I understand that:

- a. Safety glasses must be worn in the lab
b. Sturdy shoes that cover the entire foot must be worn
c. No bare legs – Continuous coverage from shoulders to toes.
d. There should be a safety glass tray for visitors
e. Lab gloves must be discarded prior to leaving lab areas
f. Lab coats must be removed prior to leaving lab areas
g. If I'm required to wear an N95 Respirator I must be fit-tested (Contact Robarts Health and Safety)

Yes

5. Hazard Communication Form:

This online form has been completed with your supervisor.

Yes

6. I will ask my Supervisor/Safety Officer if I have a concern

Employee/Laboratory Worker Signature

Supervisor Signature

Date

